



# FLORIDA FIRE EQUIPMENT DEALERS ASSOCIATION

## FFEDA 3<sup>rd</sup> Quarter 2024 Educational Seminar

**August 17, 2024 - Courtyard Naples**

**3250 Tamiami Trail N, Naples, FL 34103**

**Saturday 8:00 p.m. - 5:00 p.m. EST**

**SPACE LIMITED TO FIRST 50 REGISTRANTS**

### **Schedule of Events**

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**7:30 a.m. – 8:00 a.m. Registration and Continental Breakfast**

**8:00 a.m. – 9:00 a.m. Workplace Safety Seminar**

This 1-hour workplace safety seminar will provide a review of how safety programs, training programs and other business safety processes can ensure that safety of their employees and customers. Topics include office safety, employee safety, office setup, vehicle safety, safety training, how to set up safety program, etc. It will also cover things commonly overlooked in Workplace Safety programs including compliance, culture, engagement, employee involvement, and benefits of training.

**9:00 a.m. – 10:00 a.m. Business Practices Seminar – Soft Skills You Need in the Workplace presented by Wil Colby, FED Learning Center**

This 1-hour workplace safety seminar will cover the 10 soft skills you need to be successful in the workplace. Soft skills are those skills which allow us to effectively work with others. Taking the time to build effective soft skills can contribute to a more efficient, more harmonious, and more productive workplace, as well as to your own overall job happiness and satisfaction.

**10:00 a.m. – 12:00 p.m. NFPA Standards Extinguisher Installation, Inspection & Maintenance presented by Jeff Hootman, FED Learning Center**

This 2-hour technical seminar will review NFPA standards specifically for extinguisher installation, inspection and maintenance. Topics include the types of special applications and requirements of Portable Fire Extinguishers, as well as gaining an understanding of the role a technician plays.

**12:00 p.m. – 1:00 p.m. Lunch provided onsite**

**1:00 p.m. – 3:00 p.m. NFPA Standards Occupancy Hazards, Selecting & Calculating presented by Jeff Hootman, FED Learning Center**

This 2-hour technical seminar includes topics of discussion on NFPA standards, occupancy hazards, travel distance for different classes of fire, Obsolete Fire Extinguishers, Occupancy Hazards/Special Class B Hazards and Areas Containing Oxidizers.

**3:00 p.m. – 4:00 p.m. Extinguisher Foundational Basics presented by Jeff Hootman, FED Learning Center**

This 1-hour technical seminar includes an important review of the core foundational basics for servicing and installing fire extinguishers. It will also include information about the types of special applications and requirements of Portable Fire Extinguishers and allow attendees to gain a better understanding of the role a technician plays.

**4:00 p.m. – 5:00 p.m. Business Practices – State of the Fire Protection Industry presented by FFEDA Board of Directors**

The 1-hour technical seminar will focus on the current state of the industry in the fire protection industry and will report on issues that are currently affecting the Florida fire protection industry and on the current Legislative Session and outcomes that will affect the fire protection industry.

**8 total hours of state approved technical hours of continuing education**

**FFEDA - PHONE: (850) 224-0711 FAX: (850) 222-3019 EMAIL: [FFEDA@EXECUTIVEOFFICE.ORG](mailto:FFEDA@EXECUTIVEOFFICE.ORG)**



# FLORIDA FIRE EQUIPMENT DEALERS ASSOCIATION

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## FFEDA 3<sup>rd</sup> Quarter 2024 Educational Seminar Registration Form

Select which Seminar you will attend:

|  |                 |
|--|-----------------|
| AUGUST 17, 2024 – Saturday<br>Courtyard Naples in Naples, FL | 8:00am - 5:00pm |
|--|-----------------|

Please list the registrant's names below. Please print legibly as this information will be used to print attendance certificates.

Name of Registrant(s) & Student ID:

|   | Name of Registrant | Student ID |
|---|--------------------|------------|
| 1 |                    |            |
| 2 |                    |            |

\*\*\* (Please make copies of registration form for additional registrants.)

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State : \_\_\_\_\_ Zip Code : \_\_\_\_\_

Phone: \_\_\_\_\_ Fax : \_\_\_\_\_

Email: \_\_\_\_\_

Email to send certificate, if different : \_\_\_\_\_

**Fees:** Includes breakfast, lunch, and educational seminars with up to 8 hours of continuing education per day.

FFEDA Members - \$165.00 per registrant

Non-Members - \$265.00 per registrant

**Refund/Cancellation/No Show Policy:** All refund requests must be received in writing at least 10 days prior to the seminar. The full registration fee, less a \$30 service fee, will be refunded after the seminar if it is received within this time period. **Refund requests must be received 10 days prior to the start of the seminar or no refund will be processed. If the attendee is a no-show or leaves prior to the course ending, no refund will be given.** Registration transfers to another person in the same company are acceptable.

**Payment:**

Check enclosed for total registration fees (made payable to FFEDA)

Credit Card       MC       VISA       AMEX

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CVV#: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature of Card Holder: \_\_\_\_\_

Please register early so that name badges and registration kits can be completed prior to the seminar. Complete the enclosed registration form and fax to the FFEDA Office at (850) 222-3019 or email to [ffeda@executiveoffice.org](mailto:ffeda@executiveoffice.org) Check payments should be mailed to: FFEDA, 325 John Knox Rd #L103, Tallahassee, FL 32303.

Please contact FFEDA at (850) 224-0711 or [ffeda@executiveoffice.org](mailto:ffeda@executiveoffice.org) with any questions.